



**OFFICE OF THE DIRECTOR/PRINCIPAL  
GOVERNMENT COLLEGE OF PHARMACY, ROHRU  
TEHSIL ROHRU, DISTT. SHIMLA-171207, HIMACHAL PRADESH**

Recognized by PCI & AICTE; Affiliated to Himachal Pradesh Technical University, Hamirpur  
Telefax: 01781241306 ISO: 9001:2015 Certified Institution Web: [www.gcprohru.ac.in](http://www.gcprohru.ac.in) e mail: [gcprohru@gmail.com](mailto:gcprohru@gmail.com)

**IQAC MINUTES OF MEETING**



75  
Azadi Ka  
Amrit Mahotsav



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**Internal Quality Assurance cell (IQAC)**

**Minutes of Meeting**

**(2022-2023)**

**Date: 4 August 2022**

**Time: 2.30 PM**

**Location: Conference hall**

**Agenda:**

1. To organize a workshop on the latest technology that may be of great use in executing project work of final year students/ higher education
2. To apply for NAAC accreditation and decide the time line
3. Any other matter with the permission of chair.

**Minutes of meeting**

1. The Director/Principal welcomed the faculty members.
2. In the meeting it was reviewed that all academic matters are running as per the academic calendar of affiliating University
3. Dr. Vineet Mehta and Miss Priyanka Nagu were selected to act as the convener of the workshop on Docking.
4. Dr. Vineet Mehta was instructed to fix the workshop date, speaker and student convener.
5. It was decided to apply for the NAAC Accreditation.

The meeting IQAC was conclude with the vote of thanks to Dr. Vivek Kumar, Director/ Principal.

## Members:

1. Dr. Vivek Kumar, Director, Principal (o), Chairman
2. Sh. Harish Verma, Coordinator
3. Sh. Raneev Thakur, Assistant Professor, Member
4. Miss Priyanka Nagu, Assistant Professor, Member
5. Sh. Vineet Mehta, Assistant Professor, Member
6. Sh. Harish Verma, Coordinator

## Signatures

Handwritten signatures in blue ink, including a large signature at the top, a signature below it, and a signature at the bottom.Handwritten signature in green ink, enclosed in a green arrow-shaped frame.

Director/Principal  
Govt. College of Pharmacy  
Rohru, Distt. Shimla (H.P.)  
Disst. Shimla H.P-171207



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**Internal Quality Assurance cell (IQAC)**

**Action Taken Report**

**(2022-2023)**

**Date: 5 August 2022**


**Action Taken:**

1. The final date of workshop was finalized to be held on 18-19 August 2022
2. Primarily a workshop committee was framed by Dr. Vineet Mehta and approved by the Director/Principal.
3. A proposal along with a budget was submitted by Dr. Vineet Mehta.
4. Dr. Harish Verma proposed the tentative timeline of processes to follow NAAC Accreditation.
5. It was decided to apply for the first cycle of NAAC accreditation and committee was constituted.

**Sign of Action Taken Faculties**

1. Sh. Harish Verma, Assistant Professor
2. Sh. Raneev Thakur, Assistant Professor
3. Dr. Vineet Mehta, Assistant Professor
4. Miss Priyanka Nagu, Assistant Professor

**Signatures**

  
Director/Principal  
Govt. College of Pharmacy Rohru  
Disst. Shimla HP 171207  
Rohru, Distt. Shimla (H.P)



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**Internal Quality Assurance cell (IQAC)**

**Minutes of Meeting**

**(2022-2023)**

**Date: 05-9-2022**

**Time: 3:00 PM**

**Location:** Principal Office, Government College of Pharmacy Rohru

**Agenda:**

1. To make the final list of Project of B. Pharmacy 7<sup>th</sup> Semester so that allotment of project is scheduled on time.
2. To plan the plantation drive with NCC/NSS unit of the college
3. To plan GPAT classes.
4. To establish a admission committee to smoothly conduct the admission process
5. Any other matter with the permission of chair.

**Minutes of meeting**

1. The Director/Principal welcomed the faculty members and students.
2. The Director/Principal appraised the faculty member regarding the academic schedule and urged for the active participation of faculty for smooth conduct of classes.
3. The Director/Principal instructed faculty members to make project list for final year students to engage them in research-oriented work.
4. The Director/Principal instructed faculty members to strictly follow timetable for GPAT classes to engage 7<sup>th</sup> semester students for maximum possible hours.
5. The Director/Principal was instructed to assign guide as well as project work to all 7<sup>th</sup> semester students.
6. In the meeting it was decided to make an admission committee of the institute to smoothly conduct the admission process and also to facilitate the students on various issues

The meeting IQAC was conclude with the vote of thanks to Dr. Vivek Kumar, Director/ Principal.

**Members:**

1. Dr. Vivek Kumar Sharma, Director, Principal (o), Chairman
2. Dr. Harish Kumar Coordinator
3. Sh. Raneev Thakur, Assistant Professor, Member
4. Miss Priyanka Nagu, Assistant Professor, Member
5. Dr. Vineet Mehta, Assistant Professor, Member
6. 7<sup>th</sup> semester students

**Signatures**



Director/Principal  
Govt. College of Pharmacy  
Rohru, Distt. Shimla (H.P)



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**Internal Quality Assurance cell (IQAC)**

**Action Taken Report**

**(2022-2023)**

**Date: 06-09-2022**

**Action Taken:**

1. The Director/Principal has notified that the project guide and projects are allotted to the students as per the merit basis and students has to submit the project report by the end of the semester as per the university norms.
2. The order being passed to Miss Priyanka Nagu and Dr. Vineet Mehta regarding plantation drive at college campus.
3. The admission committee order is being passed to smoothly conduct the admission process and also to facilitate the students on various issues.

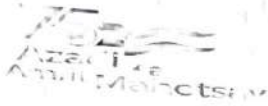
**Sign of Action Taken Faculties**

1. Sh. Raneev Thakur, Assistant Professor
2. Dr. Harish Kumar, Assistant Professor
3. Dr. Vineet Mehta, Assistant Professor
4. Miss Priyanka Nagu, Assistant Professor

**Signatures**

*[Handwritten signatures of the faculties]*

*[Handwritten signature of the Director/Principal]*  
Director/Principal  
Govt. College of Pharmacy Rohru  
Distt. Shimla, H.P.-171207



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**Internal Quality Assurance cell (IQAC)**

**Minutes of Meeting**

**(2022-2023)**

**Date: 19-9-2022**

**Time: 3:00 PM**

**Location:** Principal Office, Government College of Pharmacy Rohru

**Agenda:**

1. Regarding attendance timing of the staff members
2. To update the library LMS software
3. Regarding NAAC related work
4. Any other matter with the permission of chair.

**Minutes of meeting**



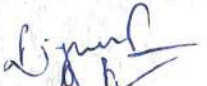
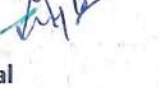

1. The Director/Principal welcomed the faculty members.
2. The Director/Principal instructed the faculty members to follow the attendance timing and to maintain discipline in the office.
3. The Director/Principal instructed Mr. Rajesh to update the books in the LMS software
4. The Director/Principal instructed faculty members to review the NAAC related work.

The meeting IQAC was conclude with the vote of thanks to Dr. Vivek Kumar, Director/ Principal.

**Members:**

1. Dr. Vivek Kumar Sharma, Director, Principal (o), Chairman
2. Dr. Harish Kumar Coordinator
3. Sh. Raneev Thakur, Assistant Professor, Member
4. Miss Priyanka Nagu, Assistant Professor, Member
5. Dr. Vineet Mehta, Assistant Professor, Member

**Signatures**

  
  
  
  
  
Director/Principal  
Govt. College of Pharmacy  
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**Action Taken Report**

**(2022-2023)**

**Date: 19-09-2022**

**Action Taken:**

1. All the staff members are agreed regarding attendance.
2. The LMS software updation will be completed in one week
3. The NAAC related work is under process.

**Sign of Action Taken Faculties**

5. Sh. Raneev Thakur, Assistant Professor
6. Dr. Harish Kumar, Assistant Professor
7. Dr. Vineet Mehta, Assistant Professor
8. Miss Priyanka Nagu, Assistant Professor

**Signatures**

*[Handwritten signatures of Sh. Raneev Thakur, Dr. Harish Kumar, Dr. Vineet Mehta, and Miss Priyanka Nagu]*

*[Handwritten signature of the Director/Principal]*  
Director/Principal  
Govt. College of Pharmacy Rohru  
Disst. Shimla, H.P. 171207  
Govt. College of Pharmacy  
Rohru, Distt. Shimla (H.P)