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Azadi Ka
Amrit Mahotsav



**OFFICE OF THE DIRECTOR/PRINCIPAL
GOVERNMENT COLLEGE OF PHARMACY, ROHRU
TEHSIL ROHRU, DISTT. SHIMLA-171207, HIMACHAL PRADESH
(An ISO 9001:2015 Certified Institute)**

Recognized by PCI/AICTE, New Delhi; Affiliated to Himachal Pradesh Technical University, Hamirpur
Ph. No.01781241306; Fax: 01781241306 Web: www.gcprohru.ac.in e mail: gcprohru@gmail.com

NO. 50

Dated:- 01.03.2023

OFFICE ORDER

It is for the information of all the staff members of this college that a staff meeting will be held today on 01.03.2023 at 12.30 PM in the conference hall of this college. All are directed to attend the same.

[Signature]
Director/Principal,
Govt. College of Pharmacy,
Rohru Distt. Shimla H.P.

Endst. NO:- GCPR/Estt/Misc/21-303

Dated:- 1-3-22

Copy to:-

1. Circulation among all the staff members for information and necessary compliance.

[Signature]
Director/Principal,
Govt. College of Pharmacy,
Rohru Distt. Shimla H.P.

PROCEEDING OF STAFF MEETING HELD ON 01.03.2023 AT 12.30 P.M.

The staff meeting was held on 01.03.2023 at 12.30. P.M. in the conference room of this college under the chairmanship of Dr. Vivek Sharma Director/Principal of this college consisting of following staff.

1. Dr. Harish Kumar Assistant Professor.
2. Sh. Raneev Thakur Assistant Professor
3. Miss Priyanka Nagu Assistant Professor
4. Miss Shivani Assistant Professor
5. Smt. Chetna Jhagta Assistant Professor
6. Smt. Sandheera Devi Supdt.Gd-II
7. Sh. Surinder Kanwar Junior Assistant.
8. Sh. Jagdish Chand junior Assistant.
9. Miss Champa Devi Junior Assistant.
10. Sh. Bhagat Ram Driver.
11. Sh. Kashmir Singh Lab. Technician
12. Smt. Palkin Walia Lab. Technician
13. Sh. Rajesh Kumar Lab. Assistant.
14. Sh. Nirmal Lab. Assistant.
15. Sh. Ashwani Kumar Lab. Assistant.
16. Sh. Shshil Kumar Peon.
17. Smt. Ranju Bala Lib. Attendant.
18. Sh. Jagdish Chand Peon.
19. Sh. Radesh Kumar Sweeper
20. Sh. Dhan Bahadur Lab. Attendant.
21. Sh. Promod Kumar Chowkidar
22. Sh. Hari Singh Lab. Attendant.
23. Smt. Suman Lata Lab. Attendant.

At the beginning of meeting the chairman congratulated all the staff members of this college for achieving the NAAC accreditation by scoring B++ grade with CGPA of 2.9(valid for five year).

The following agenda items were discussed in the meeting, which needs to be improved.

1. Fitting/wiring in labs for connection to instruments.
2. Weekly visit in labs.
3. Repair of Sinks and taps in labs.
4. Purchase of Curtains for guest room & language lab.
5. Need of record room .
6. Improvement of labs.
7. Installation of washing machine & other facilities in hostel.

8. Timely Purchase of chemical and glassware in labs for upcoming session.
9. Annual function to be planned in April 2023

The meeting ended with vote of thanks.



Director/Principal,
Govt. College of Pharmacy,
Rohru.Distt. Shimla H.P.


Dated:- 4-3-23

Endst. NO. GCPR/Estt./Meeting/23- $\frac{345}{396}$

Copy to:-

1. Circulation among all the staff members for information and necessary action.

2 In/c IQAC.



4-3-2023

Director/Principal,
Govt. College of Pharmacy,
Rohru.Distt. Shimla H.P

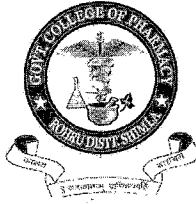
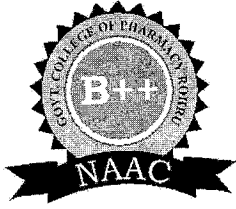
G/O = 50

Date 1-3-23

Name of the Institution:- Govt. College of Pharmacy Rohru Distt. Shimla. H.P.

STAFF LIST

Sr. NO	Name of Employee	Designation	Signature
1)	Dr. Vivek Kumar	Professor	
2)	Dr. Harish Kumar	Assistant Professor	
3)	Sh. Raneev Thakur	Assistant Professor	
4)	Miss Priyanka Nagu	Assistant Professor	
5)	Dr. Vineet Mehta	Assistant Professor	
6)	Miss Shivani	Assistant Professor	
7)	Smt. Sandheera Devi	Superintendent	
8)	Sh. Jagdish Chand	Jr. Assistant	
9)	Sh. Surinder Kanwar	Jr. Assistant	
10)	Miss Champa Devi	Jr. Assistant	
11)	Sh. Bhagat Ram	Driver	
12)	Sh. Kashmir Singh	Lab. Technician	
13)	Miss Palkin Walia	Lab. Technician	
14)	Sh. Rajesh Kumar	Lab. Assistant	
15)	Sh. Nirmal	Lab. Assistant	
16)	Sh. Ashwani Kumar	Lab. Assistant	
17)	Smt. Priyanka	Dispenser	
18)	Smt. Ranju Bala	Library attendant	
19)	Sh. Sushil Kumar	Peon	
20)	Sh. Radesh Kumar	Sweeper	
21)	Sh. Jagdish Chand	Peon	
22)	Sh. Dhan Bhadhur	Lab. Attendant	
23)	Sh. Satpal Sharma	Chowkidar	
24)	Sh. Balwant Kumar	Peon Cum- Chowkidar	
25)	Sh. Pramod Kumar	Chowkidar	
26)	Sh. Hari Singh	Lab. Attendant	
27)	Smt. Suman Lata	Lab. Attendant	
28)	Smt. Chetna Sangta	A/P	



वसुधैव कुटुम्बकम्
ONE EARTH • ONE FAMILY • ONE FUTURE

**OFFICE OF THE DIRECTOR/PRINCIPAL
GOVT. COLLEGE OF PHARMACY, ROHRU**

Tehsil Rohru, District Shimla, Himachal Pradesh- 171 207

(NAAC B⁺⁺ Accredited and ISO 9001:2015 Certified Institute)

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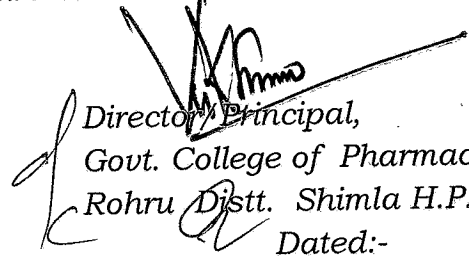
Ph. No. 01781 - 241306; E-mail: gcprohru@gmail.com; web: www.gcprohru.ac.in

NO.-139

Dated:- 25.05.2023

OFFICE ORDER

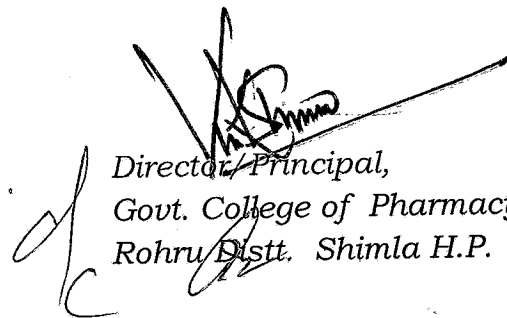
It is for the information of all the staff members of this college that a staff meeting will be held today on 25.05.2023 at 12.00 (Noon) in the conference hall of this college. All are directed to attend the same.


Director/Principal,
Govt. College of Pharmacy,
Rohru Distt. Shimla H.P.
Dated:-

Endst. NO:- GCPR/Estt/Misc/21-858

Copy to:-

1. Circulation among all the staff members for information and necessary compliance.


Director/Principal,
Govt. College of Pharmacy,
Rohru Distt. Shimla H.P.

PROCEEDING OF STAFF MEETING HELD ON 25.05.2023 AT 12.00 (NOON).

The staff meeting was held on 25.05.2023 at 12.00.(Noon) in the conference room of this college regarding NBA accreditation under the chairmanship of Dr. Vivek Sharma Director/Principal of this college consisting of following staff.

1. Dr. Harish Kumar Assistant Professor.
2. Miss Priyanka Nagu Assistant Professor
3. Dr. Vineet Mehta Assistant Professor
4. Dr. Pankaj Sharma Assistant Professor
5. Miss Shivani Assistant Professor
6. Sh. Pankaj Jinta Assistant Professor
7. Smt. Chetna Jhagta Assistant Professor
8. Smt. Sandheera Devi Supdt.Gd-II
9. Sh. Surinder Kanwar Junior Assistant.
10. Sh. Jagdish Chand junior Assistant.
11. Miss Champa Devi Junior Assistant.
12. Sh. Bhagat Ram Driver.
13. Sh. Kashmir Singh Lab. Technician
14. Smt. Palkin Walia Lab. Technician
15. Sh. Rajesh Kumar Lab. Assistant.
16. Sh. Ashwani Kumar Lab. Assistant.
17. Smt. Ranju Bala Lib. Attendant.
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19. Sh. Jagdish Chand Peon
20. Sh. Radesh Kumar Sweeper
21. Sh. Dhan Bahadur Lab. Attendant.
22. Sh. Promod Kumar Chowkidar
23. Sh. Balwant Singh Peon
24. Sh. Hari Singh Lab. Attendant.
25. Smt. Suman Lata Lab. Attendant.

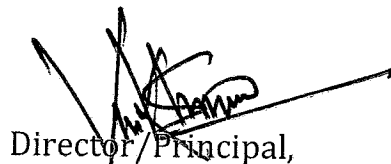
At the beginning of meeting the chairman welcome all the staff members of this college present in the meeting.

The following agenda items were discussed in the meeting, which needs to be improved.

1. Need of computer with internet facilities in library .
2. Purchase of library books as per requirements of Library in-charge.
3. Proper maintenance of Guest room.
4. Maintenance work in Chemistry Lab.
5. Proper maintenance of Office Record.

6. Provide information for NBA related work to the staff timely by the office staff.

The meeting ended with vote of thanks.



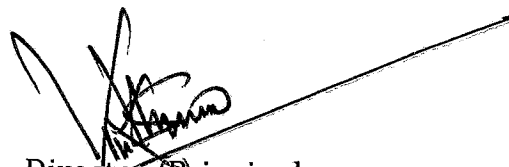
Director/Principal,
Govt. College of Pharmacy,
Rohru.Distt. Shimla H.P.

Dated:- 25/5/2023

Endst. NO. GCPR/Estt./Meeting/23-867

Copy to:-

1. Circulation among all the staff members for information and necessary action.



Director/Principal,
Govt. College of Pharmacy,
Rohru.Distt. Shimla H.P

PROCEEDING OF STAFF MEETING HELD ON 30.06.2023 AT 2.45 (PM).

The staff meeting was held on 30.06.2023 at 3.45.(P.M.) in the conference room of this college under the chairmanship of Dr. Vivek Sharma Director/Principal of this college consisting of following staff.

1. Sh. Raneev Thakur Assistant Professor.
2. Miss Priyanka Nagu Assistant Professor
3. Dr. Vineet Mehta Assistant Professor
4. Dr. Pankaj Sharma Assistant Professor
5. Miss Shivani Assistant Professor
6. Sh. Pankaj Jinta Assistant Professor
7. Smt. Chetna Jhagta Assistant Professor
8. Smt. Sandheera Devi Supdt.Gd-II
9. Sh. Surinder Kanwar Junior Assistant.
10. Sh. Jagdish Chand junior Assistant.
11. Miss Champa Devi Junior Assistant.
12. Sh. Bhagat Ram Driver.
13. Sh. Kashmir Singh Lab. Technician
14. Sh. Rajesh Kumar Lab. Assistant.
15. Smt. Ranju Bala Lib. Attendant.
16. Sh. Jagdish Chand Peon
17. Sh. Dhan Bahadur Lab. Attendant.
18. Sh. Balwant Singh Peon
19. Sh. Hari Singh Lab. Attendant.
20. Smt. Suman Lata Lab. Attendant.

At the beginning of meeting the chairman welcome all the staff members of this college present in the meeting.

The following agenda items were discussed in the meeting, which needs to be improved.

1. **Green campus:-** It was decided in the meeting by the Chairman that the greenery in the campus is compulsory and Dr. Pankaj Sharma & Ms. Shivani Assistant Professors will be the in-charge of this work. Both APs are also directed to grow medicinal/herbal garden in the campus.
2. **Documentation :-** As per the meeting of the worthy Secretary Technical Education directed to all the institutes to maintain proper documentary records (Photos, Video/audio etc.) of all Programme apart from paper/file work.
3. **Success stories:-** It was decided in the meeting that a separate issues of success stories of the institute will be release per year. Dr. Vineet Mehta AP

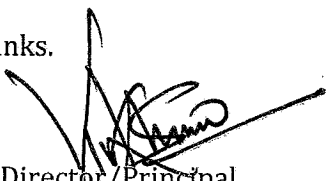
will be the in-charge of success stories. He will also keep the record of latest profiles/updates of institute in HD images.

4. **Workshop** :- It was also decided in the meeting that the two days workshop will be organised in the institute for staff and students to learn the latest techniques on soft skills.
5. **ACRs**:- As per the directions received from the worthy Secretary(TE) that the ACRs of teaching staff will be purely based on students results and two-three Research/Review papers in the journals. The non-teaching staff ACRs are based on daily routine/office work and obedience and quality input to institute.
6. **Installation of solar panels (Lights)**:- It was decided in the meeting that the whole campus will be equipped with solar lights/panels. Sh. Raneev Thakur will be the in-charge of this work. He is directed to correspond with Himurja to procure the solar panel.
7. **MOUs**:- It was decided in the meeting that the institute desire to collaborate with universities /reputed industries and Dr. Vineet Mehta will work in this regard to sign MOUs to extract the best of academic-industry interaction.
8. **Website**:- It was also decided in the meeting that website needs to be updated and all mandatory disclosures /Alumni/campus images etc. will be updated in the website. Sh. Raneev Thakur will look in this matter.
9. **Purchase of original software**:- It was decided in the meeting that the original software's like MS Office 365/2019, Adobe will be purchase yearly for smooth working of office.. Sh. Raneev Thakur will imitate the formalities in accordance with store officer.
10. **Digitization of library**:- it was decided in the meeting that new books will be purchased and the establishment of e-learning sources as well as automation of library will be also initiated at institute level. Dr. Pankaj Sharma AP will look into this matter.
11. **Purchase of electric gadgets**:- It was decided in the meeting that new ICT tools/video entrancing equipments /smart panels will bell purchase for smooth functioning of office and academic.
12. **Mentor- Mentee**:- The special career counselling sessions will be organised for students which will be helpful to students carrier upliftment.
13. **Boys Hostel**:- The institute has initiated the process of FCA clearance from Parvesh Portal. Sh. Raneev Thakur will look into this matter.

- 14. Extension of Girls Hostel.** It was decided in the meeting that expansion/process of girls hostel will be initiate due to the increase intake capacity of B. Pharmacy course.
- 15. Sanctions:-** As per the directions received from the worthy Secretary in the meeting that all kind of sanction should be executive within two months.
- 16. E. Office-** As per the directions of worthy Director Technical Education that the establishment of e-office is mandatory. Sh. Raneev Thakur will be the Nodal officer for establishment of e. Office.
- 17. Students Details-** It was decided in the meeting that the student details such as Address, contact no, e.mail Id. And any other details pertaining to students shall be available with Training Assistant at least of past 10 years.
- 18. Cleaning of water storage tanks :-** The cleaning of water storage tanks of Admin Block/Girls Hostel will be done within two months and also decided in every six month all college campus water tanks will be cleaned. Sh. Kashmir Singh Lab Technician will be the in-charge of this work.

The progress work/allotted work will be renewed in the next meeting and all officers are directed to submit their brief report in the meeting.

The meeting ended with vote of thanks.

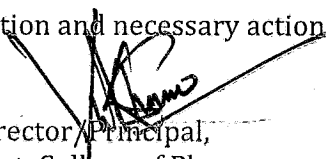

Director/Principal,
Govt. College of Pharmacy,
Rohru, Distt. Shimla H.P.

Endst. NO. GCPR/Estt./Meeting/23- (172)
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Dated:-

21/7/23

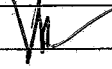
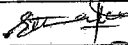
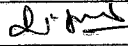




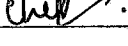

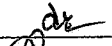

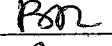
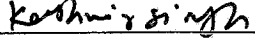





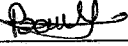
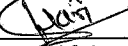
1. Circulation among all the staff members for information and necessary action.


Director/Principal,
Govt. College of Pharmacy,
Rohru, Distt. Shimla H.P.

30/06/2022

Name of Institution:- Govt. College of Pharmacy Rohru Distt. Shimla H.P..

STAFF LIST

Sr. NO	Name of Employee	Designation	Signature
1 ✓	Dr. Vivek Kumar	Professor	
2 ✗	Dr. Harish Kumar	Assistant Professor	
3 ✓	Sh. Raneev Thakur	Assistant Professor	
4 ✓	Miss Priyanka Nagu	Assistant Professor	
5 ✓	Dr.. Vineet Mehta	Assistant Professor	
6 ✓	Dr. Pankaj Sharma	Assistant Professor	
7 ✓	Miss Shivani	Assistant Professor	
8 ✓	Sh. Pankaj Jinta	Assistant Professor	
9	Smt. Chetna Jhagta	Assistant Professor	
10 ✗	Sh. Mahinder Singh	Lecturer Maths(SWF)	
11 ✓	Smt. Sandheera Devi	Superintendent	
12 ✓	Sh. Surinder Kanwar	Jr. Assistant	
13 ✓	Sh. Jagdish Chand	Jr. Assistant	
14 ✓	Miss Champa Devi	Jr. Assistant	
15 ✓	Sh. Bhagat Ram	Driver	
16 ✓	Sh. Kashmir Singh	Lab. Technician	
17 ✗	Miss Palkin Walia	Lab. Technician	
18 ✓	Sh. Rajesh Kumar	Lab. Assistant	
19 ✗	Sh. Ashwani Kumar	Lab. Assistant	
20 ✗	Smt. Priyanka	Dispenser	
21 ✓	Sh. Smt. Ranju Bala	Library attendant	
22 ✓	Sh. Jagdish Chand	Peon	
23 ✓	Sh. Radesh Kumar	Sweeper	
24 ✓	Sh. Dhan Bhadhur	Lab. Attendant	
25 ✓	Sh. Satpal Sharma	Chowkidar	
26 ✓	Sh. Balwant Singh	Peon	
27 ✗	Sh. Pramod Kumar	Chowkidar	
28 ✓	Sh. Hari Singh	Lab. Attendant	
29 ✓	Smt. Suman Lata	Lab. Attendant	